

AGENDA: Advanced Education Committee (AEC)
Thursday, July 17, 2008
Time: 8:00AM to 9:30AM
Location: D8-46



AGENDA	Information/Assigned	NOTES
Approval of Minutes	April 24, 2008 AEC Meeting Minutes - Dr. Wheeler	
New Business	<ol style="list-style-type: none"> 1. Advanced Education Committee charge - Dr. Wheeler 2. Narcotic prescriptions and patient record documentation - Dr. Wheeler 3. Committee meeting minutes approval procedure - Dr. Wheeler 4. Best practices suggestion: Dept. research retreat - Dr. Wheeler 5. VAST Free educational seminars - Dr. Wheeler 6. UF Self-Insurance Program Risk Management & Loss Prevention Education Brochures & Lectures - Dr. Wheeler 7. Advanced Ed bowling event - Drs. Metz & Nichols 	
Old Business	<ol style="list-style-type: none"> 1. Accreditation Site Visit Update - Dr. Wheeler 2. Resident Day - December 19, 2008 - Dr. Wheeler 3. Equipment use fee - Dr. Wheeler 4. Application processing with regards to overtime - Dr. Wheeler 	<p>Dr. Pileggi to give Susan info on a microscope company for possible donation/speaker. A director to volunteer to oversee next year's event.</p>
Information Sharing and Updates	<ol style="list-style-type: none"> 1. Reminder -Graduate student supervisory committees for new grad students due in the fall semester 	<p>Submit supervisory committee form to Susan for approval from Dr. Wheeler and on-line input in GIMS.</p>

Next AEC Meeting: - October 23, 2008