1. Review and approve minutes from June 7, 2010 meeting and review status of action items from that meeting – Dr. Robinson

2. Feedback received on SWOT analysis - Jean

3. Feedback received from faculty on draft clinical education strategic plan and refinement of plan for Department of Restorative Dental Sciences – Group

4. Assignment of remaining tasks from plan – Group

5. Progress updates:

   **Goal 1: Calibration**
   - Proposed checklist form for operational manual – Dr. Robinson
   - Goal 1: TEAM leader bullets – Dr. Willis
   - Goal 1: Clinic Administration bullets – Dr. Robinson/Dr. Gale (form standardization)/Dr. Baxter (standardization of supplies)
   - Goal 1: Operative Dentistry bullet – Dr. Gale/Dr. Ottenga

   **Goal 2: Consistency in content between clinic and pre-clinical instruction**
   - *Needs to be assigned a leader*

   **Goal 3: Scheduling**
   - Update on improvements to faculty scheduling – Dr. Robinson/Dr. Baxter

   **Goal 4: Marketing**
   - Update on marketing efforts and plans – Jean

   **Goal 5: Patient-centered care** – On hold, Phase II

   **Goal 6: Student tracking** – On hold, Phase II

Handouts:
Minutes from June 7, 2010 meeting
Draft Departmental Strategic Plan
Checklist template