Clinical Affairs and Quality Assurance Committee Meeting  
January 4, 2007 Room D8-11  
Agenda

I. Call to Order/Attendance/Quorum:

Members Present:  
Members Absent:

II. Approval of Minutes (previous email): 5 minutes

III. Reports

A. Chairman (5 minutes)  
B. Sub-Committees (5 minutes each)  
   1. QA/Clinical Procedures- Dr. Varella  
   2. Clinical Operations- Dr. Ottenga  
   3. Patient Relations- Dr. Machion  
   4. Scheduling- Dr. Jerrell  
   5. Infection Control/Risk Assessment- Dr. Stewart

IV. Old Business

A. Pre-clinic eye protection/Pre-clinic and clinic hair protection/Clinical footwear and attire policy revisions (Dr. Stewart-5 minutes)

B. Gold form revisions discussion update

V. New Business

A. Quality Assurance Workgroup update (Michele Chalmers)

B. Clinic Workstation update/ Memo regarding light cover over mouse when gloved/ CPM revision?

C. Update on Chair Utilization/Explanation of “token” usage

D. Waterline testing update

E. Patient Satisfaction Survey update

VI. Adjournment

VII. Next Meeting: Feb. 1st (Rm. D8-11) focused discussion on CPM revisions- Dr. Varella